

## Tuition Financing Guide

Welcome! We are delighted to support you on your journey. This guide outlines the available payment options for your program so you can choose the plan that best fits your financial position.

### Key Information at a Glance

<b>Programme</b>	Business Intelligence (New Student)
<b>Class Start Date</b>	June 29th, 2026
<b>Total Tuition</b>	<b>KES 115,000</b>
<b>First Payment Deadline</b>	June 26th, 2026 (all plans)
<b>Payment Portal</b>	<a href="https://portal.moringaschool.com/payment">https://portal.moringaschool.com/payment</a>

### Payment Plan Comparison

Choose the option that works best for your budget. Note that installment plans include a small administrative fee.

#### Option 1: Upfront Payment

**Total:** KES 115,000 **Deadline:** June 26th, 2026

Pay the full tuition in one payment before the class begins and save on administrative fees. This is the most cost-effective option.

#### Option 2: Two-Installment Plan

**Total Payable:** KES 117,300 *(includes KES 2,300 admin fee)*

Payment	Due Date	Amount (KES)
1st Payment	June 26th, 2026	<b>KES 60,000</b>
2nd Payment	July 24th, 2026	<b>KES 57,300</b>

### Payment Terms & Guidelines

#### 1. Securing Your Spot

Class placements are offered on a first-come, first-served basis. Your place will be confirmed once we receive either the full tuition payment or your first installment. We recommend making your first payment as early as possible.

#### 2. Payment Deadlines

All payments must be made on or before their due dates. Late payments may result in temporary suspension of access to course materials until the outstanding balance is cleared.

#### 3. Default Fee

If the second installment is not received by its due date, a default fee of KES 10,000 will be added to the outstanding balance. Please plan ahead to avoid this charge.

#### 4. Non-Refundable Policy

All tuition payments are strictly non-refundable and non-transferable. Please ensure you have made an informed decision before enrolling.

### 5. Third-Party Sponsors

If a sponsor, employer, or family member will be paying on your behalf, please share this guide with them so they are fully aware of the payment plan, dates, and requirements.

### 6. Payment Confirmation

After making your first payment, send confirmation to [admissions@moringaschool.com](mailto:admissions@moringaschool.com). For all subsequent payments, send confirmation to [ar@moringaschool.com](mailto:ar@moringaschool.com). Payments should appear on your student portal once processed.

### 7. Payment Not Reflecting?

If your payment does not appear on the student portal, contact Admissions at [admissions@moringaschool.com](mailto:admissions@moringaschool.com) and Finance at [ar@moringaschool.com](mailto:ar@moringaschool.com) for assistance.

## Frequently Asked Questions

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#### Q: When does my payment need to be made to confirm my spot?

A: Your first installment (or full payment) must be received by June 26th, 2026, to secure your class placement.

#### Q: What if I want to change my payment plan before or during my first payment?

A: No problem. Simply reach out to [admissions@moringaschool.com](mailto:admissions@moringaschool.com) before your payment is processed and let them know which plan you'd like to switch to. We recommend contacting admissions as early as possible, as plan changes are subject to approval and processing times may apply.

#### Q: Which email do I send payment confirmation to?

A: Send your first payment confirmation to [admissions@moringaschool.com](mailto:admissions@moringaschool.com). All subsequent payments should be confirmed to [ar@moringaschool.com](mailto:ar@moringaschool.com).

#### Q: What happens if I miss a payment?

A: Your access to course materials may be temporarily suspended until the outstanding balance is cleared. A KES 10,000 default fee also applies to late second installments. Please reach out to finance proactively if you anticipate any difficulty.

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**Need Help? We are Here for You.**

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Admissions: [admissions@moringaschool.com](mailto:admissions@moringaschool.com) | Finance: [ar@moringaschool.com](mailto:ar@moringaschool.com)

*We look forward to welcoming you to Moringa School!*